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Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: 10 July 1952

FROM :

SUBJECT: Report for Week 3-9 July 1952

1. After conversations with [] and Colonel Baird, got in touch with [] who indicated approval with pleasure in showing OTS on the official Agency chart to be displayed at the Orientation Course.

2. In our last-minute preparations for the Seventh Agency Orientation Course, ran into much difficulty with OPC. We were holding 100 slots for them and when their final figures showed so few we had to turn on the pressure to have them re-cast and re-adjust their position. In large measure, this was altered before the Program began. Besides notation in the official report on the Seventh Course, a separate special report will be written on this subject.

3. The printed program for the Course was well-received in all offices. We got many calls asking for additional copies to be used even by people who were not attending the Course.

4. Spent considerable time on last-minute discussions with persons participating on the Program, e.g., [] Mr. [] of ONE, etc. Besides these discussions, many of the participants came to the CIA Orientations Room to examine the visual aid which was to be used for their particular contributions. By this time, our visual aids are being compiled into quite a usable library of material. In the case of [] we were able to offer him his choice between three different approaches to his subject, "National Intelligence."

5. Contrary to precedent, we received a request from [] of OSI regarding the possibility of giving a special Agency Indoctrination to []. [] felt that [] attendance at the Weekly Indoctrination Course would be of great benefit to him and also to us since we intend to have many dealings with his organization overseas. After clearance with the Director of Training, we relayed word to [] that, if [] is cleared by our Security Office, we will be very glad to have him attend.

6. A very successful dry run for the Seventh Orientation Course was conducted at the U. S. Department of Agriculture Auditorium, even in the environment of almost unbearable heat.

7. At the Intelligence Indoctrination Course, which was conducted on Monday, 7 July 1952, [] new persons were in attendance.

Chief, Orientation & Briefing Division

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25 YEAR RE-REVIEW

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